Housing Jigsaw ALERT Quick Guide 3 – How to add a user CONFIDENTIAL / version 1.0 UNCONTROLLED IF PRINTED



Quick Guide 3 – How to add a user





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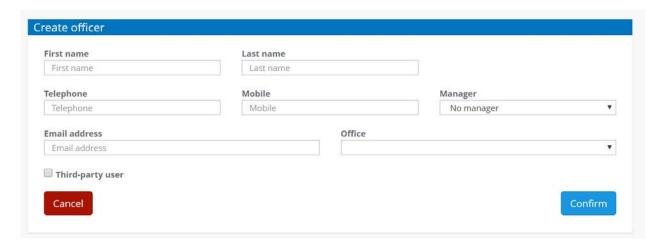
Once logged in, click "Users" from the menu at the top of the screen:



1. Click "Add User" underneath your organisation details:



2. Now enter the details for the new user on this screen:



3. Click "Confirm"



